

**YOUR COMPLETE GUIDE TO
YOUR RESULTS
AND WHAT HAPPENS NEXT**

Please note:

IF you are studying a WJEC A Level, you will be given provisional grades in June. Remember, there are occasions where you may be accepted on to your chosen course with grades lower than stated in your 'conditional offer'. If you are concerned about whether you will be accepted, please seek advice from the Destinations Department.

Keep an eye on your college and personal emails!

THE BIG DAY



Thursday 10th August 2021

NOTE:



RESULTS CANNOT BE GIVEN OVER THE PHONE

PREPARE

Please read the following information very carefully NOW and possibly several times more before the 10th August, so that you are aware of the options you may have and the support that the College can provide you.



TRY YOUR BEST TO BE AVAILABLE TO COME INTO COLLEGE ON THE MORNING OF 10TH AUGUST JUST IN CASE THINGS DO NOT GO TO PLAN OR IF YOU NEED ADVICE!

WE ARE HERE

From the morning of 10th August onwards, The Destinations Department and other College staff will be available to help, advise and support you about what to do next, so be prepared to discuss with them the options open to you. There will be clear signposts to our base room.

Furthermore, we hope that there will be local universities present on the day to support you with Clearing or Adjustment, as well as to promote any remaining places on courses they might have.

Don't bury your head in the sand, especially if you are disappointed with your grades. We have a great deal of expertise in resolving difficulties and negotiating on your behalf.

3RD YEAR RETURNERS

Anyone who has expressed interest about returning for a third year will be allocated an interview date and time after Results Day in August. Arrangements will be sent out by the Admissions Department in due course.

EFFECT OF COVID-19

There will be further guidance on how to collect your results, due to COVID-19, nearer to the time.

UNIVERSITY APPLICANTS

There are a number of things you should do **BEFORE** results day:

1 Check NOW that your access to TRACK on the UCAS website is working, as this is your vital information and communication route.

If you have lost your access details/ password, etc., contact Customer Services (0371 468 0 468). It will take you a long time to get through to Customer Services on Results Day which could delay you in accessing Clearing; Clearing works on a first come, first serve basis.

NB: There will be times when Track will be down. If you need to amend details during these periods, ring the customer Services department at UCAS.

2 If you have changed any of your contact details (address, telephone number, mobile number, email) since you applied to UCAS and have not informed UCAS or your chosen universities of such changes, **DO SO IMMEDIATELY** or the delay in getting in touch could cost you your place. **Your contact email should be your personal email address NOT your College email.**

3 Check NOW that the information on your UCAS application form about the qualifications you intended completing is correct. If it is no longer accurate (maybe you dropped a subject or picked up a new one at a different level) **YOU MUST AMEND THIS ASAP** by using TRACK or ringing UCAS Customer Services directly.

! Universities receive exam results directly from the exam boards so any discrepancies between what you put on your application form and what you actually took will cause problems and you could lose your place.

NB: If your conditional offer includes a GCSE result IT IS YOUR RESPONSIBILITY to inform the university of your grade, as GCSE results are not sent directly from the exam boards to the universities.

4 Look up the Admissions Tutors' telephone numbers for the courses you have accepted as your Firm and Insurance offers so you have them to hand quickly and easily on results day.

5 The UCAS website has plenty of information about what to do on results day. Watch the videos on UCAStv on the website. They are short, but very clear.

ucas.com

Read the info they have sent you too. Take a look at the following sections on the Student area of UCAS.

ucas.com/results-clearing

[ucas.com/undergraduate/
after-you-apply](https://ucas.com/undergraduate/after-you-apply)

Hint: The 'Frequently Asked Questions' tool provides really useful tips.

6 You can also watch advisers answering FAQs on YouTube

[youtube.com/user/
UCASonline](https://youtube.com/user/UCASonline)

You can access a great deal of help from Facebook and Twitter at UCAS where they have a dedicated team of experts. There will also be advice available on applying through Clearing, video responses to common questions and real time updates on statistics, new stories and what's happening at UCAS.



[ucasonline](https://ucas.com)



[@ucas_advisers](https://twitter.com/ucas_advisers)

USEFUL INFO

Course/Uni

Phone Nos.

Course/Uni

Phone Nos.

Course/Uni

Phone Nos.

UCAS Number

UCAS Username

UCAS Password

IMPORTANT INFORMATION

- Always have your UCAS NUMBER, USERNAME and PASSWORD available when contacting a university.
- If you have met the conditions of your offer, there is no need to ring the university.
- If you have narrowly missed the conditions, ring the university, but be prepared to be patient
- If you have lodged an appeal against an exam result – ring the university immediately; do not wait for the outcome of the appeal.

NOTES

a) Universities will start sending out letters of acceptance by first class post on 10th August – but not receiving a letter on 10th August does not indicate you have missed out on your place.

b) Universities will send their decisions to UCAS who will upload regularly onto TRACK. Look at

TRACK regularly for the status of your application.

c) You will normally be asked to confirm your acceptance of your place, which you do through TRACK. You will not be able to 'undo' this decision except by withdrawing from UCAS completely, so discuss it with your family and College staff if you need to.

WHAT TO DO IF YOU...

...GAIN THE GRADES YOU NEED FOR YOUR FIRM OFFER

First of all – Congratulations! On TRACK on the UCAS website the code beside the course you are holding as your Firm Offer will change from **CF** (Conditional Firm) to **UF** (Unconditional Firm) – you might be able to find this out before you set off for College on the 10th August; each university works at its own speed. The university will contact you. You do not need to contact them.

DOUBLE CHECK that the course details are right and that you have not been sent a 'changed course' offer. If the latter is the case, then

tell us in College and discuss it with us – you usually have five days in which to contact the university about this.

...GAIN BETTER GRADES THAN YOU NEED FOR YOUR FIRM OFFER

Congratulations! On TRACK on the UCAS website the code beside the course you are holding as your Firm Offer will change from **CF** (Conditional Firm) to **UF** (Unconditional Firm).

However, a new opportunity is available to you. You can seek out a course that required higher grades

and apply for it, without losing your Firm Offer (now UF) place. This process is called ADJUSTMENT. It is available from 10th August until the end of August.

You must have met all terms of your offer, and exceed one grade requirement by at least one grade. We will double check your eligibility and look at vacancies with you. Then you can register for ADJUSTMENT. (If you had previously only applied for 1 course, you will have to pay an extra £5.) DO NOT DO THIS without discussing it with College staff before you actually register for ADJUSTMENT on TRACK.

From the moment your university place became coded UF, you have 5 x 24 hours in which to try to find another place. (This time limit includes Sundays and Bank Holidays, even if the university is closed!)

YOU have to ring the universities to discuss whether they will consider you – they may want to interview you too!

If a university does offer you a place through Adjustment, you will have to confirm with them that you want it (they may want an e-mail, rather than just a verbal 'Yes' only.) The 'new' university will then decline the offer you are holding

and confirm your new place with them. You will not be able to change your mind, so take your time making this decision. It means you will be turning down a course and possibly a university you have thoroughly researched and visited, where you had accommodation sorted as well as bursaries and/or grants. Don't be too hasty!

After 5 x 24 hours, if you have not got a place through Adjustment, then your original Firm place stands unless you choose to decline it and withdraw from UCAS completely because you are going to pursue an alternative to Higher Education or a Gap Year.

A note about Adjustment:

From 10th August, the ADJUSTMENT 'button' will be available to all applicants once their place is unconditional, whether they qualify or not. DO NOT REGISTER for ADJUSTMENT UNLESS YOU ARE ABSOLUTELY CERTAIN YOU KNOW YOU ARE ELIGIBLE and YOU INTEND TO BENEFIT FROM IT or you could complicate your acceptance onto the course you really want to be on. (Watch the UCAS video on Adjustment).

...DO NOT GAIN THE GRADES YOU NEED FOR YOUR FIRM OFFER

DON'T PANIC! Your Firm choice university may still accept you or make a 'changed course' offer and you may still find that CF has been changed to UF on your TRACK area. (See above)

(Staff in College may well be able to see decisions before you can, so come and speak to us about this first.) If your Firm choice does not accept you and you only missed your grades by a few marks, it is worth contacting the university Admissions Tutor directly to see if you can negotiate your way in. Remember that the universities do not see the raw marks or module results, only the overall grades. If you are holding an Insurance offer (**CI**), you may be accepted onto that course in which case the Insurance course will change on your TRACK area from **CI** to **UF**. Your place will then be confirmed by both UCAS and the university who will write to you.

...DO NOT GAIN THE GRADES YOU NEED FOR YOUR FIRM OR INSURANCE OFFER

If your Insurance choice does not accept you and you only missed your grades by a few marks, it is worth contacting the university Admissions Tutor directly to see if you can negotiate your way in. Remember that the universities do not see the raw marks or module results, only the overall grades. You may be offered a 'changed course' place. Discuss this with us before you accept it – you usually have 5 days in which to contact the university.

If you cannot negotiate your place then you will automatically go forward for Clearing (see notes below).

CLEARING

WHAT IS IT?

The Clearing process enables UCAS Applicants without a place at university to try to fill a vacancy on a course which still has places available. You have a separate and different ID once you are in Clearing, known as a CLEARING NUMBER – you will find this on your TRACK area. You will have to quote it when you contact universities.

HOW DO I APPLY?

The entire process will be electronic, so your access to your application and TRACK is crucial. There are no letters or paper confirmation of anything whatsoever. In due course, it is worth saving or printing out the details of the course you do decide to apply for/accept.

HOW IT WORKS

In Clearing you can informally discuss several offers at the same time but you can only fill in ONE course on the Clearing area of TRACK, i.e. you cannot officially apply for several places in Clearing at once.

If unsuccessful with one course, you can then make another attempt, but if you accept a place and then realise that is a mistake you will have to negotiate with that university for your release and the admin side of that will not be their priority. While the release is being sorted out you will not be eligible to apply for anything else.

REMEMBER, COLLEGE STAFF ARE HERE TO HELP YOU THROUGH THIS.

You will be able to add a Clearing choice from 3pm on 10th August (Level 3 Results Day).

FIND CLEARING VACANCIES USING THE UCAS SEARCH TOOL AND SELECT 'CLEARING' AS A FILTER.

STEP-BY-STEP

- 1.** If you do not hold any Conditional places you will automatically be entered for Clearing and given a Clearing Number. **NOTE THIS NUMBER DOWN CAREFULLY.** You cannot gain a place through Clearing without it.
- 2.** Look at the list of vacancies in Clearing. You do not have to apply for the same subject in Clearing that was on your original form.
- 3.** **DISCUSS** possibilities with subject staff and Destinations Department. **THINK** hard about what you want – don't just go for the first course you see. You might find a better one a bit later in the day.
- 4.** It is essential that **YOU** (not a parent or College staff) contact a university you are interested in and discuss the course and your qualifications with an Admissions Tutor. If you are acceptable, you will be offered a provisional place and given a date by which you must enter it on TRACK. **AT THAT POINT** you can enter that course on TRACK. If you decide you don't like the sound of the course, you don't enter it on TRACK and you can try negotiating with another institution.

- 5.** It is very unlikely a university will confirm a place through Clearing without you speaking to them directly.

If you decide you do not wish to go for the course you originally applied for, you can log in to UCAS TRACK and 'release yourself into clearing' - you will lose any places you previously held, so make sure you are certain first. Look at what courses/unis are available in clearing and even ring the university/universities to discuss whether they will make you an offer first! Speak to Miss McLaren and College staff about this!

CLEARING PLUS

New for 2020, Clearing Plus will match unplaced undergraduate applicants to relevant courses with spaces remaining. There will be individual support on offer from UCAS via email, social media and over the phone.

From the end of July, if you have not been placed at a university, you will be able to log into UCAS Track, click 'View Matches' and see courses you have been matched to, based on your application and what the universities have told UCAS they are looking for in their students. If you are interested in one of the courses, you will be able to click 'I'm Interested'. You may

then be contacted by the university and the university will be able to make you an offer. If you wish to accept the offer, you just need to enter the choice through Clearing. The College will be here to support you through this process.

Standard Clearing will still be available. If you are not interested in any of the courses listed in the Clearing Plus suggestions, you can look through all courses with vacancies using the UCAS Search Tool.

DIRECT CONTACT SERVICE

WHAT IS IT?

This UCAS service allows universities and colleges to make direct contact with unplaced applicants from 11am on 10th August, once results are received, to discuss a place on a relevant course.

The aim is to help applicants consider places they might otherwise not have been aware of, but the service is optional. If you sign up, you will also be able to go through Clearing in the 'normal' way described previously, if you wanted to. It's important to remember you don't have to accept any offers you receive, and should consider all options before committing to a place.

HOW DOES IT WORK?

On 10th August and on the following days, there will be College staff available to discuss all

these issues.

To organise a meeting, email: Destinations@stdavidscollege.ac.uk

We are also lucky to have universities at College on Results Day to support you in making decisions regarding your next steps. Make the most of the help on offer in College, on UCAS and on various social media sites.



St David's
Coleg Catholig Dewi Sant
Catholic Sixth Form College

GOODBYE AND GOODLUCK